



## NOTICE OF MEETING

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# Haringey Schools Forum

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THURSDAY, 14TH JULY, 2011 at 15:45 HRS FOR 16:00 HRS – HARINGEY PROFESSIONAL DEVELOPMENT CENTRE, DOWNHILLS PARK ROAD, TOTTENHAM, LONDON, N17 6AR.

### AGENDA

**1. CHAIR'S WELCOME**

**2. MEMBERSHIP**

Clerk to report on any vacancies or changes to the Membership of the Forum.

**3. APOLOGIES AND SUBSTITUTE MEMBERS**

Clerk to report.

**4. DECLARATIONS OF INTEREST**

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the attached agenda.

**5. MINUTES OF THE MEETING OF 17 FEBRUARY 2011 (PAGES 1 - 10)**

**6. NOTES OF INQUORATE MEETINGS OF 19 MAY AND 26 MAY 2011**

**7. MATTERS ARISING**

**8. CARBON REDUCTION COMMITMENT (PAGES 11 - 14)**

To inform Schools of their statutory reporting and financial responsibilities under the Carbon Reduction Commitment Energy Efficiency Scheme.

**9. WRAP AROUND CHILDCARE PROVISION - TRANSITION FUNDING (PAGES 15 - 32)**

To update members on the use of £522,000 set aside to fund the transitional arrangements for wrap around childcare provision and to consult with the Forum on the proposed use of the balance remaining.

**10. DEDICATED SCHOOL'S GRANT 2011/12 AND SCHOOL OUTTURN AND BALANCES (PAGES 33 - 36)**

To inform members of the final DSG for 2011/12, and to advise of school's net expenditure in the 2010/11 financial year, the net balances carried forward and the clawback of surplus allowances. Also to obtain the Forum's view on the use of the balance "clawed" back. To request the appointment of a panel of the Forum to allocate the contingency for schools in financial difficulty.

**11. ARRANGEMENTS FOR FREE SCHOOL MEALS (PAGES 37 - 42)**

To provide an annual update on the funding of free school meals and related issues.

**12. ARRANGEMENTS FOR ELECTION OF CHAIR AND VICE CHAIR (PAGES 43 - 48)**

To initiate the election of the Chair and Vice-Chair(s) of the Forum.

**13. BRIEFING ON ELECTRONIC PAYMENTS BY HARINGEY SCHOOLS**

To advise School's Forum on alternative methods of payment for goods and services in order to prevent instances of cheque fraud.

**14. WORKING PARTY AND WORK PLAN UPDATE (VERBAL REPORT)**

**15. ANY OTHER URGENT BUSINESS**

**16. DATE OF NEXT MEETING**

22 SEPTEMBER 2011